




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



**DEPED QUEZON  
 RECORDS SECTION  
 UPLOADED**

**Date/Time:** 04.17.26 / 9:00am  
**By:** Michelle De Mesa  
**Ref. No.:** DM 0358, s. 26

16 April 2026

**DIVISION MEMORANDUM**  
**No. 0358, s. 2026**

**CONDUCT OF VIRTUAL ROLLOUT OF THE INSIGHTED MOBILE APPLICATION**

**To:** Assistant Schools Division Superintendents  
 Division/Section Chiefs  
 Elementary and Secondary School Heads  
 All Others Concerned

- In line with the Department of Education’s commitment to modernize educational management through data-driven decision-making, all public schools are hereby directed to participate in the **Virtual Rollout of the InsightEd Mobile Application** on **April 17, 2026, at 9:00 a.m.**, via Microsoft Teams, following the schedule indicated below.;

<b>Date and Time</b>	<b>Participants</b>	<b>Link</b>
<b>April 17, 2026 (Friday) 9:00 a.m. to 12:00 p.m.</b>	2nd and 4th district	<a href="https://tinyurl.com/VOInsightED">https://tinyurl.com/VOInsightED</a>
<b>April 17, 2026 (Friday) 1:30 p.m. to 4:00 p.m.</b>	1st and 3rd district	<a href="https://tinyurl.com/VOInsightED2">https://tinyurl.com/VOInsightED2</a>

DEPEDQUEZON-TM-SDS-04-009-003



**Address:** Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
**Contact No.s:** (042) 784-0366 | (042) 784-0164 |  
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2. All participants are requested to **connect to the provided link 15 minutes before the session** begins. They are also required to **rename their Microsoft team account** using the format:

**[School Name][Full Name]**

For proper identification and attendance tracking, **participants must turn on their cameras** throughout the session.

3. **Immediate dissemination and strict compliance** with this Memorandum are hereby desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

paratma04/16/2026

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**Matrix of Activities**

April 20, 2026

**Morning Participants**

<b>Time</b>	<b>Activity</b>	<b>Assigned Personnel</b>
9:00 am – 9:15 am	Nationalistic Song Prayer Quality Management Policy	<b>VIDEO PRESENTATION</b>
9:15 am – 9:30 am	Presentation of Participants	<b>AKIMI THERESE M. ASANO (OIC-Planning Officer)</b>
9:30 am – 9:40 am	Welcome Remarks	<b>JUANITO A. MERLE SGOD Chief</b>
10:10 am – 12:00 pm	Virtual Rollout of the InsightEd Mobile Application	<b>AKIMI THERESE M. ASANO (OIC-Planning Officer)</b>

**Afternoon Participants**

<b>Time</b>	<b>Activity</b>	<b>Assigned Personnel</b>
1:00 pm – 1:15 pm	Nationalistic Song Prayer Quality Management Policy	<b>VIDEO PRESENTATION</b>
1:15 pm – 1:30 pm	Presentation of Participants	<b>AKIMI THERESE M. ASANO (OIC-Planning Officer)</b>
1:30 pm – 1:40 pm	Welcome Remarks	<b>JUANITO A. MERLE SGOD Chief</b>
1:40 am – 4:00 pm	Virtual Rollout of the InsightEd Mobile Application	<b>AKIMI THERESE M. ASANO (OIC-Planning Officer)</b>

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